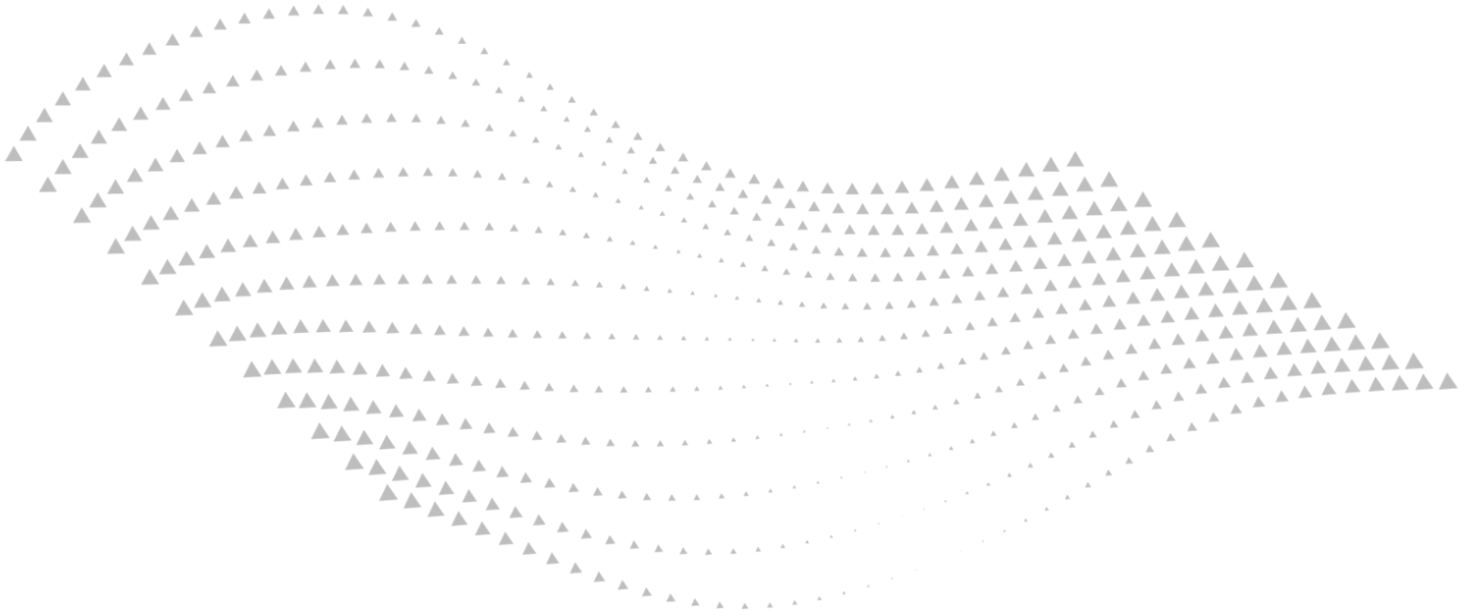




Student Equal Opportunities & Diversity Policy



Last approved: September 2024

Approved by: Academic Board

Next review due: September 2028

Scope

This Policy applies to all of MetFilm School's campuses and covers all students on-campus, online, onstage and applies to all stages of the learning process, i.e. pre-entry, on course and at exit.

Mission Statement

MetFilm School will partner individuals, communities and businesses to achieve outstanding education and training successes. Our aim is to ensure every student has the chance to fulfil his or her potential.

MetFilm School is committed to the active promotion of Equal Opportunities and positive regard for all students. Everyone within MetFilm School will be expected to work to these principles and promote its philosophy.

General Principles

MetFilm School will, within the resources available:

- Strive to build a learning environment in which the individual needs of each student are identified and accommodated by an appropriate response.
- Create opportunities for learning for all those who seek it and will aim to provide excellence in education and training for all its students and will enhance their individual potential focusing on the highest possible levels of student achievement and progression.
- Help create an environment which provides equality of opportunity and freedom from discrimination, harassment and bullying on the grounds of race, gender, class, sexual orientation, marital status, age, religion and belief, culture, mental health, learning difficulty, disability, ex-offending and any other factors.
- Promote the diversity of our students through our quality review, monitoring, tutorial and counselling procedures.
- Foster mutual respect and understanding between all members of MetFilm School community.
- Uphold all the requirements in equal opportunities law and will ensure that directors, staff and students are kept informed of national and local developments.
- Identify good practice and promote positive role models.
- Produce codes of practice and procedures to establish standards which are acceptable by:
 - Encouraging diversity and innovation
 - Embedding beliefs into other value driven initiatives
 - Training staff to understand the characteristics of all groups
 - Encouraging students to fulfil individual potential
 - Review procedures and codes of practice on an annual basis

Responsibilities

It is everybody's responsibility to uphold this Student Equal Opportunities & Diversity Policy. Overall responsibility for this policy lies with the Directors and Executive Principals. Within this, specific responsibilities are as follows:

Managers across MetFilm School will:

- Ensure practices are consistent with this policy;
- Promote staff awareness of the principles involved.

Staff within MetFilm School will:

- Foster mutual respect and understanding between all members of the campus community.

- Ensure that measures are applied to develop equality of opportunity in accordance with the Policy and Code of Practice.

All students will:

Foster mutual respect and understanding between all members of MetFilm School community.

Positive Action

MetFilm School is committed to positive action as distinct to positive discrimination to enable all individuals to develop their full potential and to overcome the effects of discrimination.

Redress

All students who consider that they have been discriminated against should, in the first instance, contact the Student Wellbeing Manager or Campus Dean, who will be able to help resolve the issue informally or offer guidance for taking the matter to the formal stage.

Formal complaints regarding MetFilm School or a member of its staff should be addressed to met-complaints@metfilm.ac.uk. The procedure and further details [can be found here](#).

Formal complaints regarding the behaviour of another student should be sent to the Student Wellbeing Manager, who will investigate the complaint and may invoke the [Student Disciplinary Procedure](#).

MetFilm School will challenge all discrimination and will not hesitate to invoke its disciplinary procedures.

Code of Practice

All staff and students will respect equal opportunities and help to create an environment free from discrimination and prejudice.

We expect all students to:

- Help create an environment which provides equality of opportunity and freedom from discrimination and harassment on the grounds of race, gender, class, sexual orientation, marital status, age, religion and belief, culture, mental health, learning difficulty, disability, ex-offending and any other factors.
- Treat all members of MetFilm School community with respect and understanding.
- Be considerate of the rights and diversities of other Institute users, e.g. students, staff, visitors, etc.
- Bring to MetFilm School's attention any issues relating to discrimination, prejudice, bullying or harassment.

MetFilm School also operates within the full remit of the equal opportunities policies and procedures of our awarding and funding partners.