

## About the Course

### Basic Course Information

Course Title	Four Week Post Production
Awarding Body	N/A
Award on Completion	N/A
Length of Course	4 weeks, Full Time
Location	MetFilm School Campus in Ealing, London and/or other teaching and production spaces in West London.

### Teaching and Learning

The delivery of MetFilm School programmes is tailored to the particular learning goals of the individual course. Many courses contain production periods when the demands on individual students vary according to their individual shoots. **Specific details vary from time to time in order to maximise student experience.** Indicative calendars are issued at the start of each course and students can access their individual timetables through the student portal.

Delivery of this course will be within these parameters:

#### Teaching

- Your course averages 25 hours of teaching time per week.
- Teaching on MetFilm School's full-time courses is usually scheduled between the hours of 9am and 7pm, Monday to Friday. Taught sessions will be timetabled within these windows.
- Students are expected to engage in independent learning, practical exercises, and tutorials outside these hours, and also have access to School wide activities including guest speakers and opportunities within the Virtual Grindhouse.
- Throughout this course students will be given formative feedback from their tutor and through peer review. However, this course is not formally assessed academically, and no grades are given at the end of the course.

#### Mixed Teaching

MetFilm School's *Four Week Post Production* is a practical course which is taught largely in person. We have also found that we can enhance our in-person teaching using online tools, and the School has developed a *Mixed Teaching* approach which allows us to do just that. For example, some 1:1 tutorials and large group experiences are better delivered digitally. All online sessions will be noted clearly in student's timetables. In addition, where public health considerations or other matters outside our control limit access to the campus, *Mixed Teaching* ensures that students can continue their learning journey. The introduction of online tools will allow us to offer more opportunities, more content and an enhanced learning experience, at the same time delivering the in-person practical experience our students value.

The information included in this pack is provided to enhance your understanding of the course. Please note that some details may vary from cohort to cohort.

## Summary

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*Four Week Post Production* is designed to improve your understanding of:

- How to operate Adobe Premiere Pro.
- The best way to serve your narrative through postproduction.
- How to use editing to create atmosphere and mood.
- The role of a creative film editor in a professional context.

The course outline below describes the key craft areas and skills you will cover during your course.

*Four Week Post Production* is a fully immersive course taught over 4 weeks. Students can expect to explore the world of post production editing and finishing.

## Applying for this Course

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Application for this course can be made on the MetFilm School website [here](#).

In order to apply for this course, students must be 18 years old or over, and have sufficient spoken & written English. The course is suitable for beginners and those with basic skills. There are no specific academic entry requirements for the *Four Week Post Production* course.

## Course Structure and Delivery

### MetFilm School Mission

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Our mission is to inspire a new generation of creative screen professionals, educating them in the new world of storytelling across all screen types. By putting industry at the heart of everything we do, MetFilm School best equips its graduates for successful careers.

Our goal is to nurture skill and talent, creating a great school which empowers students to pass seamlessly into work, using our experience to help businesses adapt and change in the ever-changing multichannel world.

### Four Week Post Production

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As an educational institution, MetFilm School's mission is to provide students with a practical, high-quality learning experience grounded in professional industry practice and preparation. Through our course provision we equip students with the knowledge, skills and mindset to prepare them for successful careers within the screen industries.

We seek to foster an inclusive environment in which creative, mature, focused, and considerate individuals are valued as members of a dynamic community.

We believe collaboration is the bedrock of professional practice that is reflected across the creative screen industries, and students are required to treat each other with respect and to work together in a professional manner.

Met Film School's key policies and documents can be found here: [Key Policies](#)

Students explore the following key areas of study during the *Four Week Post Production* course:

### Adobe Premiere Pro Training

You will be taught how to use Adobe Premiere Pro confidently. You will cover the key areas of editing, such as image, sound and sequencing, and understand how to organise your workflow appropriately.

### Creative Editing Training

The creative editing component develops your understanding of how to utilise your creative skills in a way that allows you to make the best editing decisions for the material you are working with. You will examine the ways in which you can assess material and make effective editing decisions. This will require you to engage with material at script level and gain a working understanding of the role of editor in the overall film production process.

### Colour Grading

Students will learn how to work within a professional finishing tool, how to make primary colour correction, secondary colour correction, delivery to different platforms and how to conform files within complex workflows.

## Sample Indicative Timetable

*details may vary from cohort to cohort*

Week 1	<p><b>Introduction to Premiere – Drama</b></p> <p>During the first week of the course, you will be introduced to the technical processes used in Adobe Premiere Pro, as well as drama edit.</p> <ul style="list-style-type: none"> <li>○ Students will understand how to organise media to improve post production efficiency and in accordance with industry practices</li> <li>○ Student will work within premiere in a disciplined and efficient manner, and work on time management techniques for best practice</li> <li>○ Students will understand how to create a completely different narrative using the same material</li> <li>○ Students will work with a new genre and see how they can adapt the edit to suit the narrative</li> <li>○ Students will learn how to critically evaluate work, editing ‘beyond taste’ to serve the narrative</li> </ul>
Week 2	<p><b>Creative Editing – Factual</b></p> <p>Week 2 will focus on editing for factual and and commercial clients</p> <ul style="list-style-type: none"> <li>○ Students will understand how to differential between factual and drama narratives</li> <li>○ Students will understand how to lay a story bed ‘sync pull’ to support the factual edit</li> <li>○ Student will understand how to use cutaways ‘B-roll’ more effectively</li> <li>○ Students will understand how to use a transcript to improve the edit</li> <li>○ Students will learns ways to fix an ‘incomplete narrative’</li> </ul>
Week 3	<p><b>Introduction to Audio – Audition (Narrative &amp; Creative Edit)</b></p> <p>During the third week, you will be introduced to the technical processes used in Audio Premiere Pro and Audition</p>

	<ul style="list-style-type: none"> <li>○ Students will understand how the different ways audio can be recorded to improve post production</li> <li>○ Students will understand how to use tools to suppress unwanted audio noises</li> <li>○ Students will understand how to interchange files between Premiere and Audition</li> <li>○ Students will understand how to use Audio FX to create a more immersive experience for the audience</li> <li>○ Students will understand a variety of audio file types and their uses</li> </ul>
Week 4	<p><b>Colour grading and finishing</b></p> <p>The final week of the course will focus on strengthening your strategic and technical capabilities as an editor.</p> <ul style="list-style-type: none"> <li>○ Students will understand how to implement basic color grading and finishing workflows</li> <li>○ Students will understand how to file exchange between Premiere and Resolve</li> <li>○ Students will learn how to make a primary grade and how to match grades</li> <li>○ Students will explore the Resolve interface and learn the basic tools</li> <li>○ Students will learn how to create deliverables for a number of different platforms</li> </ul>

Please note that this is an indicative calendar. Specific details including the order of modules may vary from cohort to cohort. Students will be issued with a more detailed schedule at the start of the course, and your personalised calendar will be available via the student portal.

## Being at MetFilm School

### Teaching and Learning

*Four Week Post Production* forms part of the non-accredited course delivery run by MetFilm School. The course structure comprises of a range of teaching and delivery patterns: lectures, workshops, filming exercises, presentations and individual one-to-one career and development tutorials.

Curriculum delivery is enhanced by access to the Virtual Grindhouse, Met Film School's virtual community where students can access competitions and guest speaker masterclasses.

Course details are contained within the Student Guide. The Student Guide is the core course document containing specific learning outcomes for each weekly session in line with the overall objectives of the course.

Met Film School encourages independent learning and reflective learning. "Practice days" form part of the delivery and students may be given structured homework to complete, encouraged to practice their skills independently or challenged to network and consider key industry contacts.

### Tutors

MetFilm School works with a large team of teaching staff across its full portfolio of courses, profiles of many of whom you can find on our website [here](#).

### Student Support

MetFilm School is committed to providing and supporting a diverse and inclusive environment that promotes and develops equality of opportunity for all students and staff. We seek to continually

improve our standards across the student lifecycle encompassing access and admission; support and progression; and graduate employability and entrepreneurship.

We seek to provide a caring, supportive environment that recognises each student as a unique individual and fosters their personal and professional development. We are committed to each student's wellbeing, and there are a range of support mechanisms in place to aid student progression through their course of study.

The Student Handbook, which can be found [here](#), gives guidance on the support structures open to students at the School.

### **Formative Feedback**

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Throughout this course students will be given formative feedback from their tutor and through peer review. However, this course is not formally assessed academically, and no grades are given at the end of the course.

In addition, MetFilm School provides regular opportunities for students to give each other feedback through the learning system, which encourages feedback within peer-to-peer sessions. Being able to critically reflect on your own work and the work of your fellow students in a constructive, meaningful way, both verbally and in written form, demonstrates good practice and enhances your learning experience.

### **Evaluative Feedback**

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MetFilm School is committed to continual improvement, and student feedback – both informal and formal – is an important part of the evaluative feedback we use. Students are therefore invited to complete feedback forms midway and at the end of their course.

## **Costs**

Tuition Fees can be found on the course page on the MetFilm School website [here](#).

There are no additional production costs.